

**KS4 and KS5
Computing - Long Term Plan**

Students in KS4 are on a carousel in which they access six different subjects. Students will be taught Computing for one-half term only and will work towards and AQA Unit Award. KS5 students will have Computing once a week and will build on their prior knowledge each week, working towards a Functional Skills accreditation, ranging from Entry Level 1 through to Level 2.

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Overview	Students will have an introduction to ICT functional skills. They will take part in a project involving market research. Students will look at how to change the font, style, and size. They will develop confidence in logging on independently and saving, opening, and printing files. Students will learn how to add textboxes and formatting the textboxes.	Students will develop copying and pasting skills, ensuring they understand how to move an image correctly. Students will look at how to change the font, style, and size. They will develop confidence in logging on independently and saving, opening, and printing files. Students will learn how to add textboxes and formatting the textboxes.	Students will develop their copying and pasting skills, ensuring they understand how to move an image correctly. Students will look at how to change the font, style, and size. They will develop confidence in saving, opening, and printing files independently. Students will learn how to add textboxes and format them with appropriate colours and styles.	Students within this group will learn how to change the text within a paragraph of information. They will become confident with opening files and labeling images. Students will learn how to resize and format images involving copying and pasting new images. Towards the end of the half term, students will learn how to send and receive emails.	Students will develop copying and pasting skills, ensuring they understand how to move an image correctly. Students will look at how to change the font, style, and size. They will develop confidence in logging on independently and saving, opening, and printing files. Students will learn how to add textboxes and formatting the textboxes.	Students will have an introduction to ICT functional skills. They will take part in a project involving market research. Students will look at how to change the font, style, and size. They will develop confidence in logging on independently and saving, opening, and printing files. Students will learn how to add textboxes and formatting the textboxes.
AQA Unit Award linked	117263 - Functional ICT Skills	115794 - Using a Word Processing Program	115794 - Using a Word Processing Program	115794 - Using a Word Processing Program	115794 - Using a Word Processing Program	115794 - Using a Word Processing Program